

**SOUTHERN COLORADO DEVELOPMENTAL
DISABILITIES SERVICES, INC.
LAS ANIMAS COUNTY REHABILITATION
CENTER, INC.**

BOARD OF DIRECTORS MEETING

**Meeting location: 330 W Ninth St, Walsenburg, CO 81089
Sept 28, 2017 4:00PM**

AGENDA

- I. CALL TO ORDER**
- II. OPEN FORUM / PUBLIC COMMENT**
- III. ADDITIONS AND DELETIONS TO
THE AGENDA**
- IV. MINUTES TO THE PREVIOUS
MEETING**
- V. TREASURER'S REPORT
Review Financials**
- VI. CORRESPONDENCE**
- VII. COMMITTEE REPORTS**
- VIII. OLD BUSINESS**
- IX. NEW BUSINESS**
- XI. PROGRAM PRESENTATIONS
Programs Director
Case Management
Adult Services
EBD**

ADJOURNMENT

MINUTES OF BOARD OF DIRECTORS MEETING

DATE: August 31, 2017
TIME: 4:00 PM, the meeting was held in Trinidad at 120 Congress Drive

PERSONS PRESENT: Board Member De Bono, Shier, Quintero, Spencer, and prospective Board Member Nellie Barrows along with Executive Director Duane Roy

ABSENT/EXCUSED: Board Member Patterson, Nielsen and Pando
NOT EXCUSED:

TOPIC	DISCUSSION
<u>CALL TO ORDER</u>	The meeting was called to order at 4:00 PM by Board President De Bono, the meeting was held in Trinidad at the Administrative Building conference room.
<u>ADDITIONS AND DELETIONS TO THE AGENDA</u>	None
<u>MINUTES TO THE PREVIOUS MEETING</u>	The minutes to the June 29, 2017 meetings were reviewed. Following discussion it was M/S/P by Spencer and Shier to accept the minutes. There was no meeting in July.
<u>TREASURER'S REPORT</u>	The Finance statement for June 2017 was reviewed; following discussion it was M/S/P by Spencer and Shier to accept the financial statement. Duane also reported that Finance Director Mary Beech as tendered her resignation due to health issues. Mary's last day will be August 31, 2017. Calvin Logan and Jan Thomas with LTJ LLC, Certified Public Accountants reviewed and presented the Exit Conference on LACRC/SCDDS's financial statement as of June 30, 2016. Following discussion it was M/S/P by Shier and Spencer to accept the report.
<u>CORRESPONDENCE</u>	None
<u>COMMITTEE REPORT</u>	None
<u>OLD BUSINESS</u>	
1. <u>Alta Vista – Exec Committee</u>	Duane reported that the Local County Government has agreed to transfer the title to the land at 415 Indiana to Las Animas County Rehabilitation Center. The Board of County Commissioners took formal action on this at the July meeting of the Board of County Commissioners. The Deed will be forwarded to LACRC once signed and recorded.
<u>NEW BUSINESS</u>	
1. <u>Board membership</u>	Prospective Board Member Nellie Barros was introduced to the board as a prospective Board Member. Nellie has been involved with LACRC/SCDDS over the past several years and serves as a guardian for one of the individuals that we serve. The majority of the board members know Nellie and following discussion it was M/S/P by Spenser and Shier to appoint Nellie to a three year term to the Board of Directors for LACRC/SCDDS.
2. <u>Board Officers</u>	The Board appointed the following members as Officers of the corporation for FY 17-18 by acclamation, M/S/P by Spencer and Shier.: President – Dave Shier Vice President – Don Spencer Secretary – Al Pando Treasurer- Nellie Barrows
3. <u>Continuation Budget and Budget Forecast</u>	Duane reported on the budget and indicated that this year's budget will be as close as last years. Our costs keep going up and funding increases from the state are less that what our costs are to provide services. Duane said that SCDDS along with our providers across the state are working with the State association "Alliance Colorado" to bring these issues to the attention of State personnel in hopes of getting higher rate increases.
Program Reports 1. Directors	Duane gave an update on the Finance Department and indicated that in the 3 weeks that the finance director's

position has been posted that we have had no applicants. Duane indicated that he is exploring the possibility of promoting someone from in house and then hire an outside consultant like LTJ Accounting Service's to finalize our books on a monthly basis. This will do two things, provide the agency with a monthly financial statement and provide mentorship and oversight services to the person that is hired. LJT will look at our books and provide feedback on what they can do and the cost. LACRC/SCDDS would continue inputting and coding all AP's and AR's as we are currently doing. Duane will update the board at the September meeting. If we go forward with LJT, they will not be able to do next year's annual audit.

- 2. Residential
- 3. Trinidad –Day
Walsenburg – Day
SLS
- 4. Case Management
- 5. EBD

No report

No Report

No Report

No Report

Adjournment

It was M/S/P by Spencer to Adjourn, Adjournment at 5:45 pm.

A handwritten signature in blue ink, appearing to read "Alfredo P. de la Cruz", is written across the bottom of the page.