

**SOUTHERN COLORADO DEVELOPMENTAL
DISABILITIES SERVICES, INC.
LAS ANIMAS COUNTY REHABILITATION
CENTER, INC.**

BOARD OF DIRECTORS MEETING

**Meeting location: 1205 Congress Drive, Trinidad, CO 81082
October 26, 2017 4:00PM**

AGENDA

- I. CALL TO ORDER**
- II. OPEN FORUM / PUBLIC COMMENT**
- III. ADDITIONS AND DELETIONS TO
THE AGENDA**
- IV. MINUTES TO THE PREVIOUS
MEETING**
- V. TREASURER'S REPORT
Review Financials**
- VI. CORRESPONDENCE**
- VII. COMMITTEE REPORTS**
- VIII. OLD BUSINESS**
- IX. NEW BUSINESS**
- XI. PROGRAM PRESENTATIONS
Programs Director
Case Management
Adult Services
EBD**

ADJOURNMENT

MINUTES OF BOARD OF DIRECTORS MEETING

DATE: September 28, 2017
TIME: 4:00 PM, the meeting was held in Walsenburg at 309 W 9th St

PERSONS PRESENT: Board Members Shier, Nielson, De Bono, Quintero, Spencer, Barrows along with Executive Director Duane Roy

ABSENT/EXCUSED: Board Member Pando
NOT EXCUSED:

TOPIC

DISCUSSION

CALL TO ORDER

The meeting was called to order at 4:00 PM by Board President De Bono, the meeting was held in Walsenburg at the Administrative Building, conference room.

ADDITIONS AND DELETIONS TO THE AGENDA

None

MINUTES TO THE PREVIOUS MEETING

The minutes to the August 31, 2017 meeting was reviewed. Following discussion it was M/S/P by Spencer and De Bono to accept the minutes.

TREASURER'S REPORT

The Finance statement for July and August 2017 was reviewed; following discussion it was M/S/P by Nielson and De Bono to accept the financial statement. Discussion was given to current P & L statement and why revenues are down and expenses are up. Duane reviewed some of the variable that are affecting our financial condition to include; lower consumer enrollment, aging consumers with higher needs, operating cost such as insurance(s) and just generally higher costs to do business.

CORRESPONDENCE

None

COMMITTEE REPORT

None

OLD BUSINESS

1. Alta Vista –

Duane reported that the transfer of the land at 415 Indiana Street (Alta Vista) is still pending, waiting on th County to transfer the deed.

NEW BUSINESS

1. Sick Leave and Vacation Benefits

Discussion was given to LACRC/SCDDS's vacation and sick leave policies and the possibility of merging these separate policies into a Paid Time Off (PTO) policy. Duane will work with Board Member Nielson on this and bring back recommendations at a later date.

2. Host Homes

Discussion was given to the cost of operating Host Homes as compared to a staffed group home. LACRC needs to look at the possibility of eliminating 1 or 2 of the 3 bedroom group homes and transferring the individuals that live in these homes to host homes or into more independent living environments. The cost of operating a host home is less than that of staffing a group home. Duane indicated that it is getting harder to find the number of qualified staff needed to work at the homes and that these residential services can be provided at a more cost effective level in host home environments. Duane will work with staff and bring back recommendations.

3. THERAP for Billing

Duane indicated that LACRC will start using THERAP to bill for Day and Residential services, This change will give staff greater access to consumer data and funding authorization files to assist and insure that all services are being billed for. Target date for implementation is January 2018.

Program Reports

1. Directors

Duane's report centered around the budget and the challenges that LACRC and SCDDS will face as we go into the future as the needs of the consumers we serve continue to increase and the fact that states

- 2. Residential No Report
- 3. Trinidad –Day
Walsenburg – Day
SLS No Report
- 4. Case Management No Report
- 5. EBD No Report

Adjournment

Adjournment by De Bono 5:15 pm


By Alfredo Pando, Secretary

Date: _____