

**SOUTHERN COLORADO DEVELOPMENTAL  
DISABILITIES SERVICES, INC.  
LAS ANIMAS COUNTY REHABILITATION  
CENTER, INC.  
BOARD OF DIRECTORS MEETING**

**Meeting location: 1205 Congress Drive, Trinidad, CO 81082  
December 15, 2016 4:00PM**

**AGENDA**

- I. CALL TO ORDER**
- II. OPEN FORUM / PUBLIC COMMENT**
- III. ADDITIONS AND DELETIONS TO  
THE AGENDA**
- IV. MINUTES TO THE PREVIOUS  
MEETING**
- V. TREASURER'S REPORT  
Review Financials**
- VI. CORRESPONDENCE**
- VII. COMMITTEE REPORTS**
- VIII. OLD BUSINESS**
- IX. NEW BUSINESS**
- XI. PROGRAM PRESENTATIONS  
Programs Director  
Case Management  
Adult Services  
EBD**

**ADJOURNMENT**

**MINUTES OF BOARD OF DIRECTORS MEETING****DATE:** October 27, 2016**TIME:** 4:00 PM, the meeting was held in Walsenburg at 309 W Main**PERSONS PRESENT:** Board Member De Bono, Pando, Nielsen, Shier, Quintero, Spencer and Executive Director Duane Roy along with Staff member Frank Vialpando.**ABSENT/EXCUSED:****NOT EXCUSED:** Board Member Brown and Patterson

TOPIC	DISCUSSION
<u><b>CALL TO ORDER</b></u>	The meeting was called to order at 4:00 PM by Board President De Bono, the meeting was held in Walsenburg at the Administrative Building conference room.
<u><b>ADDITIONS AND DELETIONS TO THE AGENDA</b></u>	
<u><b>MINUTES TO THE PREVIOUS MEETING</b></u>	The minutes to the September 29, 2016 meetings were reviewed. Following discussion it was M/S/P by Nielson and Spencer to accept the minutes.
<u><b>TREASURER'S REPORT</b></u>	The financial statement for August 2016 was reviewed. The overall revenue remains down. Duane continues to work with the staff on cost saving measures. Following discussion it was M/S/P by Pando and Spencer.
<u><b>CORRESPONDENCE</b></u>	Reviewed the briefs sent out by PAD-CO.
<u><b>COMMITTEE REPORT</b></u>	None
<u><b>OLD BUSINESS</b></u>	
1. <b>Board Membership</b>	No new information
<u><b>NEW BUSINESS</b></u>	
1. <b>Alta Vista – Executive Committee</b>	No new information available
2. <b>Health Insurance</b>	Duane reported that LACRC/SCDDS's health renewal will have premiums increases around 25%. It is estimated that the agencies cost will increase approximately \$30,000 for the 6 months beginning January 1, 2017. Following discussion it was M/S/P Shier and Spencer
3. <b>November and December Meeting</b>	Duane requested that the November and December Board meeting be combined because of the Holiday Schedule and that the board meet on December 15 <sup>th</sup> at the administrative office in Trinidad.
<b>Program Reports</b>	
1. <b>Directors</b>	Duane gave an update on the State of Colorado's upcoming budget. Fiscal analyst are not optimistic for rate increase this coming FY, although this could change between now and February. Duane talked about SCDDS/LACRC budgets; Duane indicated that we have 3 to 4 people on the waiting list that we are working on enrolling. On some of the individuals from out of state we are having difficulty obtaining the documents needed to verify eligibility.
2. <b>Residential</b>	No Report
3. <b>Trinidad –Day Walsenburg – Day SLS</b>	No report Walsenburg staff member gave a report on the status of services in Walsenburg. Frank indicated tht he and his staff are working with Case Management on enrolling 2 new consumers. Frank indicated the program is running smoothly and does not have any needs.
4. <b>Case Management</b>	No Report
5. <b>EBD</b>	No Report
<b>Adjournment</b>	Board Member Nielsen and Spencer M/S/P to adjourn the meeting at 5:10 pm.
	Approved/Signed _____ Date _____

LACRC/SCDDS Financial  
 Oct-16  
 FY 16-17

		Total
<b>Revenues</b>		
	Comprehensive - Medicaid	213,418
	Behavioral/Mental Health	16,211
	Vision	0
	SLS Revenue - Medicaid	43,681
	SLS Revenue - State Fund	7,615
	EBD Direct Service-Pers Care	44,841
	EBD Adult Day	8,175
	Comprehensive R & B	24,863
	Case Management	1,779
	TCM	20,552
	Quality Assurance/Utilization Review	3,521
	Special Purpose Funds - Case Mgmt	0
	CES Direct Service-Medicaid	51
	Part C Income	336
	Early Intervention Program Rev	3,696
	Early Intervention - Grants	0
	Family Support Program Rev	2,878
	Spanish Peaks Day Care Rev	9,134
	Spanish Peaks Day Care Grant Rev	174
	Client production revenue	1,502
	Non-Emergency Med Transp	3,260
	Administrative Mngmnt - HUD	1,210
	Rental Property Income	615
	Food Stamps	1,132
	Gain/Loss - Properties	0
	Misc.	221
	Donations	170
	<b>Net Revenues</b>	<b>408,865</b>
<b>Payroll Expenses</b>		
5010	Staff Salaries	235,452
5020	Payroll Taxes - FICA	17,217
5030	Payroll Taxes - Unemp	1,866
5040	Payroll Taxes - WC	18,852
5050	Health Ins - Company Portion	15,552
5060	Retirement Benefit - Co Portion	3,572
5015	Client Wages	1,062
	<b>Total Payroll Expense</b>	<b>293,574</b>
<b>Program Expenses</b>		
5090	Host Home Provider	9,036
5110	Program Supply	3,180
5120	Office Supply	545
5130	Custodial Supplies	2,273
5135	First Aide Supplies	0

5136	Safety Supplies	472
5140	Telephone	3,231
5150	Postage	140
5160	Dues & Publications	24
5170	Maintenance - Equipment	102
5175	Maintenance - Computers	1,574
5180	Advertising & PR	665
5190	Staff Development	584
5210	Mileage Reimbursement	851
5215	Travel Allowance	913
5220	Food	10,103
5230	Recreation	986
5240	License & Fees / E-Cycling	2,426
5245	Payroll Processing Expense	2,628
5250	Legal-Admin	300
5255	Office Equipment Lease	1,104
5260	Misc	0
5270	General Liability Insurance	6,363
5280	Audit & Accounting	1,390
5286	Retirement Plan Maintenance	420
5287	Unemployment Services Exp	180
5300	Utilities	5,930
5305	Rent - PCA 16	381
5306	Internet & TV	487
5310	Maintenance - Building	1,340
5315	Copier Lease/Purchas Int	0
5400	Gas & Oil - Auto	3,159
5410	Vehicle Repair & Maintenance	1,213
5420	Client Transportation	1,989
5430	Family Reimbursement-FSSP	1,703
5480	Assistive Tech/Home Mod	495
5520	Dental Care	214
5526	Therapy	4,767
5535	Behavioral / Mental Health	11,375
5540	Pharmacy	1,033
5555	Tenant Rent Contributions	7,035
5630	Vision Care	446
5650	Personal Needs	5,063
	<b>Total Program Expenses</b>	<b>96,118</b>
	<b>Total Expenses</b>	<b>389,692</b>
	<b>Net Income (Loss)</b>	<b>19,343</b>
	Depreciation	11,750
	<b>Net Inc (Loss) W/Depreciation</b>	<b>7,593</b>
	<b>Other Revenue</b>	
	Interest Earned	6.32
	Mutual Funds	-4820.34
	<b>Total Other Income</b>	<b>-4814.02</b>
	<b>Net Income (Loss)</b>	<b>2,779</b>